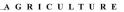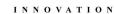# INFORMATION
LITERACY
PROGRAMME

INTRODUCTION

UPM Library provides a range of instruction sessions to equip all UPM community with appropriate information literacy skills for research needs and lifelong learning. These library instructions include hands-on sessions and facilitated by Liaison Librarians.

BENEFITS OF THIS PROGRAMME

- Library users will be taught on how to use the services and facilities in a proper and effective way.
- Library users will be able to understand the search strategies to get relevant and updated information effectively and efficiently.
- Library users will be able to identify, access and evaluate information from various printed and electronic sources.
- Library users will increase their ability to develop self confidence in accessing information and knowledge for teaching, learning and research.
- Library users will increase their ability to develop their information literacy skill in their respective field in preparation to face changes in current information needs.

NOTE: All classes will be conducted physically at the Main Library, branch libraries and online, except if there is a request to conduct classes at other places. Requests can be made through lecturers / course coordinator / student's group representative by completing the **Information Literacy Programme Request Form** (https://bit.ly/3Xuy7kg) available at library website.

OUR MODULES

Module 1: Introduction to the Library
- Discover various types of library collections and services to cater the information needs
- Aware of the library facilities to accommodate diverse learning styles

Module 2: Online Public Access Catalogue (KOHA WebOPAC)
- Discover how to find printed materials and non-printed materials in the library collection via Library Online Public Access Catalogue KOHA (WebOPAC)
- Find out how to use patron account in order to get information on online reservation, online renewal, fines, etc.
- Learn on how to search for e-Books via online databases

Module 3: Information Search Strategy
- Learn a systematic and effective information search in preparation for theses, final year projects and assignments
- Explore various information sources provided by Library and others

Module 4: Library Information Skills on
Online Databases / E-Journals / E-Books
- Learn how to search for information using UPM subscribed online databases / e-journals / e-books

Module 5: Reference Manager Tool (Basic)
- Discover how to use reference manager tools likes Mendeley to organize and manage citations and references

Module 6 : Similarity Checker Tool (Student & Instructor)
- Discover how to use similarity checker tools that is Turnitin to detect the similarity of the report effectively. It is very useful to avoid plagiarism and to identify the mistakes or weaknesses in citations so as to improve academic writing skills

Module 7 : Publishing in Citation Indexed Journal
- Discover how to search citation indexed journal via Scopus, Incites Journal Citation reports (JCR) and Excellence in Research for Australia (ERA)
- Identify journal metrics and rankings
- Find out how to analyze information obtained
- Find out how to submit paper for publishing in selected journal
- Learn how to search researcher performance (H-Index) in Scopus

For further information, please contact:

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