

*WELCOME TO*

# **LIBRARY INTRODUCTORY SESSION EXHIBITION**

*2020/2021*





<http://www.lib.upm.edu.my>



# GET TO KNOW YOUR LIBRARY

## Perpustakaan Sultan Abdul Samad

is easily accessible by students and lecturers. The main PSAS library building comprises of two (2) blocks with a total floor area of approximately 19,007 square meters and it could accommodate about 2000 users at any one time. Besides the Main Library, branch libraries are located at the Faculty of Medicine and Health Sciences, Faculty of Veterinary Medicine, Faculty of Engineering & Architecture and the Bintulu (Sarawak) Campus Library. To accomplish its mission to provide excellent resources, services and facilities to support learning, teaching, research and consultancy activities of UPM, the Library has over the years built up its collection in various subject fields, both in print and electronic format.

MAIN LIBRARY

VETERINARY MEDICINE LIBRARY

MEDICINE AND HEALTH SCIENCE LIBRARY

ENGINEERING AND ARCHITECTURE LIBRARY

UPM KAMPUS BINTULU LIBRARY



# LIBRARY SERVICE HOURS

## Main Library

### Semester

- Monday – Friday : 8.30am – 10.30pm
- Saturday & Sunday : 8.30am – 3.30pm
- Saturday (1<sup>st</sup> & 3<sup>rd</sup> week) : Closed
- Public Holiday : Closed

### Semester Break

- Monday – Friday : 8.30am – 7.30pm
- Saturday / Sunday /Public Holiday: Closed

## Engineering & Architecture Library

### Semester

- Monday – Thursday: 8.30am – 9.00pm
- Friday : 8.30am – 12.15pm  
: 2.45pm – 9.00pm
- Saturday / Sunday / Public Holiday : Closed

### Semester Break

- Monday – Friday : 8.30am – 5.00pm
- Friday : 8.30am – 12.00pm  
: 2.45pm – 5.00pm
- Saturday / Sunday /Public Holiday: Closed

PERPUSTAKAAN  
SULTAN ABDUL  
SAMAD  
(PSAS)

## Veterinary Medicine Library

### Semester

- Monday – Thursday: 8.00am – 6.00pm
- Friday : 8.00am – 12.15pm  
: 2.45pm – 6.00pm
- Saturday / Sunday / Public Holiday : Closed

### Semester Break

- Monday – Friday : 8.00am – 5.00pm
- Friday : 8.00am – 12.15pm  
: 2.45pm – 5.00pm
- Saturday / Sunday /Public Holiday: Closed

## Medicine & Health Sciences Library

### Semester

- Monday – Thursday: 8.00am – 9.00pm
- Friday : 8.00am – 12.15pm  
: 2.45pm – 9.00pm
- Saturday : 8.00am – 4.00pm
- Sunday / Public Holiday : Closed

### Semester Break

- Monday – Friday : 8.00am – 5.00pm
- Friday : 8.00am – 12.15pm  
: 2.45pm – 5.00pm
- Saturday / Sunday /Public Holiday: Closed



# Service Hours during MCO

## Main Library

### Semester

- Monday – Friday: 8.30am – 6.30pm
- Sunday : 8.30am – 3.30pm
- Saturday / Public Holiday : Closed

### Semester Break

- Monday – Friday : 8.30am – 6.30pm
- Saturday / Sunday /Public Holiday: Closed

## Engineering & Architecture Library

- Monday – Thursday: 8.30am – 4.45pm
- Friday : 8.30am – 12.00pm
- Saturday / Sunday / Public Holiday : Closed

## Veterinary Medicine Library

- Monday – Thursday: 8.30am – 4.45pm
- Friday : 8.30am – 12.00pm
- Saturday / Sunday / Public Holiday : Closed

## Medicine & Health Sciences Library

- Monday – Thursday: 8.30am – 4.45pm
- Friday : 8.30am – 12.00pm
- Saturday / Sunday / Public Holiday : Closed

**PERPUSTAKAAN  
SULTAN ABDUL  
SAMAD  
(PSAS)**



BOOK

PROJECT PAPER

PROF. CHIN COLLECTION

FOREIGN LANGUAGE

COMPANY REPORT

THESIS

REFERENCE

BIBLIOGRAPHY

PJJ COLLECTION

SERIALS

ARCHIVE  
COLLECTIO  
N

PRINTED COLLECTION

FICTIONS



# LIBRARY COLLECTION

AUDIO VISUAL  
MATERIALS

AUDIO CASSETTES

CD-ROM

VCD

SLIDES

MULTIMEDIA KITS

VIDEO CASSETTES



Start searching Library Collection  
with WebOPAC Library Catalogue

Click Here

[www.elib.upm.edu.my](http://www.elib.upm.edu.my)



# LIBRARY ONLINE COLLECTION

10 SUBJECT AREAS

30 ONLINE DATABASES

## MULTIDICIPLINARY

- Science Direct
- Wiley Online Library
- Springer Nature
- ProQuest Central

## VETERINARY

- Vetstream
- Veterinary Clinic of North America Food Animal Practice

## SOCIAL SCIENCE

- Oxford Journal (OUP)
- Cambridge Journal

## LIBRARIAN TOOLS

- ITS Marc
- RDA Toolkit
- Classification Web

## AGRICULTURE

- CAB Abstract
- CABI Animal Health and Production Compendium
- CABI Crop Protection
- Compendium CABI
- Aquaculture Compendium CABI
- Forestry Compendium
- Palmoils

## SCIENCE

- AAAS Science Online Annual Reviews

## MEDICINE AND HEALTH SCIENCES

- Ovid LWW Journal
- EBSCOHost Hospital Package
- New EnglanD Journal of Medicine

## ENGINEERING

- IEEE Explore / IET Electronic Library



Start searching  
Library Online Databases/Journals and eBooks  
with Ezaccess Portal

Click Here

[ezaccess.upm.edu.my](http://ezaccess.upm.edu.my)



# LOAN SERVICES

## UPM STUDENTS

## LOAN ELIGIBILITY / PERIOD

Post – graduate Students (Master / PhD)

20 copies 30 days

Clinical Medical Students (Bachelor / Doctor)

10 copies 30 days

Degree Students (Bachelor / Executive)

10 copies 14 days

Diploma / Foundation Students

6 copies 14 days

Distance Learning Students

10 copies 30 days

Special Course (Short Term Course)

2 copies 4 days



# LOAN SERVICES (DURING MCO)

**OVERDUE FINES WILL BE WAIVED DURING CMCO PERIOD**

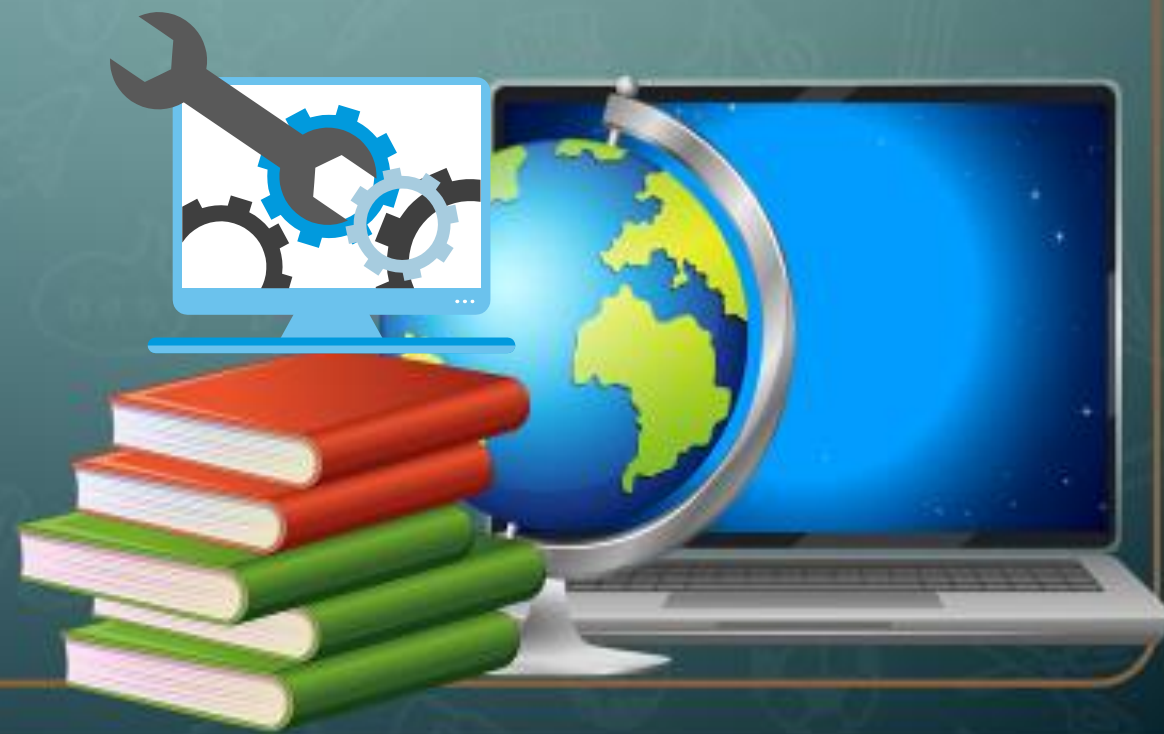
For further inquiries please contact:

Nor Syafini Zamani  
Librarian  
User Services  
Perpustakaan Sultan Abdul Samad  
43400 UPM Serdang.  
Tel : 03-9769 8635  
Fax: 03-9769 4747  
E-mail: [syafini@upm.edu.my](mailto:syafini@upm.edu.my)





# LIBRARY FACILITIES



# LIBRARY FACILITIES



Audiovisual Room



Training Room



Electronic Reference Room



Auditorium 1 & 2



Discussion Room (Under Construction)



Self Check Machine



Prayer Room

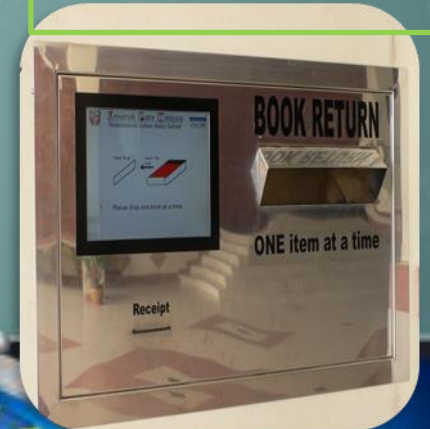


Phone Use Room

Carrel Rooms



Book Drop



**READER'S ADVISORY  
DESK**

**DOCUMENT DELIVERY  
SERVICES**

**CIRCULATION SERVICES**

**JOURNAL  
AUTHENTICATION  
SERVICE**

**INFORMATION LITERACY  
PROGRAMME**



# **LIBRARY SERVICES**

**UPM DATA BANK**

**JOM PRINT @ LIBRARY**

**LITERATURE SEARCH  
SERVICES**



# CIRCULATION SERVICES



Book Loan

Book Return



Book Renewal

Membership



Book  
Reservation

Reservation  
• *Lockers | Carrels |  
Discussion Room*



# READER'S ADVISORY DESK

Librarian / Librarian Assistant on duty will:



Assist you with the library services and facilities



Provide guidance on how to use information resources



Telephone No:  
0397698642



# DOCUMENT DELIVERY SERVICES

Assists UPM students/staff in getting materials (books/articles/ journals/conference paper) not available in UPM Library through cooperation with other libraries in Malaysia or outside the country.

To fill up this form please access:

[www.ezaccess.upm.edu.my](http://www.ezaccess.upm.edu.my)


For further inquiries please contact:

Nur Syafini Zamani  
 Librarian  
 Interlibrary Loan Service  
 Perpustakaan Sultan Abdul Samad  
 43400 UPM Serdang.  
 Tel : 03-9769 8635  
 Fax: 03-9769 4747  
 E-mail: [syafini@upm.edu.my](mailto:syafini@upm.edu.my)

SUMBER / SOURCE	SALINANFOTO / PHOTOCOPY	PINJAMAN BUKU / BOOK LOAN
Institusi Pengajian Tinggi Tempatan (ahli PERPUN) <i>Institutions of Higher Learnings- Local (PERPUN members)</i>	Percuma <i>Free</i>	Percuma <i>Free</i>
Institusi Tempatan Lain (Kecuali PERPUN) <i>Institutions of Higher Learnings- Others (PERPUN non-members)</i>	RM0.30 /muka surat + RM2.00 /bayaran perkhidmatan bagi setiap artikel + kadar pos (jika ada) <i>Free</i> RM0.30 /page + RM2.00 /service charge per article + postage (if any)	Percuma <i>Free</i>
British Lending Library	RM80.00 / artikel <i>RM80.00 / article</i>	RM100.00 / buku <i>RM100.00 / book</i>
Lain-lain Institusi <i>Other Institutions</i>	Mengikut kadar yang ditetapkan oleh institusi berkenaan <i>Rate based on the amount charged by the supplying institutions</i>	Mengikut kadar yang ditetapkan oleh institusi berkenaan <i>Rate based on the amount charged by the supplying institutions</i>



# LITERATURE SEARCH SERVICES



**TOO BUSY!  
NOT SURE  
On how to get the most relevant information!  
NOT ENOUGH TIME  
To search for articles!!  
Keep Calm & Use**

ACM DIGITAL LIBRARY ProQuest ScienceDirect Emerald Insight CABI

**LITERATURE SEARCH Services**

- This service provides assistance/advice to students and staff in information search for their research projects, working papers and coursework.
- The librarian will perform literature search on your topic in the appropriate databases and will provide a list of references and/or full text document. This service is provided by the Reference Division at a minimal cost.

For further inquiries please contact:

Norhafizah Abdul Latif  
Librarian  
Information Literature Search  
Reference Division  
Sultan Abdul Samad Library  
43400 UPM Serdang  
Tel : 03 97698446  
Emel: [ab\\_hafizah@upm.edu.my](mailto:ab_hafizah@upm.edu.my)



SUMBER / SOURCE	
A. Pengguna Berdaftar UPM Registered Members	
Bibliografi / abstrak Bibliography / abstract	<ul style="list-style-type: none"><li>• RM 10.00 – 1-20 rekod (records)</li><li>• RM 20.00 – 21-50 rekod maksima (maximum records)</li></ul>
Teks penuh Full text	<ul style="list-style-type: none"><li>• RM 30.00 – 1-10 artikel (articles)</li><li>• RM 50.00 – 11-30 artikel maksima (maximum articles)</li></ul>
Cetakan Printing / photocopy	<ul style="list-style-type: none"><li>• RM 0.10 per muka surat (per page)</li></ul>



# JOM PRINT @ LIBRARY



## Service Offered:

Photocopy

Printing (black / colour)

Scanning

Facsimile Binding

Laminate

Souvenir Sales

## For further inquiries please contact:

Corporate and Staff Training Division  
Perpustakaan Sultan Abdul Samad  
43400 UPM Serdang.  
Tel : 03-9769 7025 / 7021  
Fax: 03-9769 4747

## Service Hour (During MCO)

Monday – Thursday : 9.00am – 1.00pm  
Friday : 9.00am – 12.00pm

Saturday, Sunday & Public Holiday :  
CLOSED



# INFORMATION LITERACY PROGRAMME

The programme aims to teach and assist users to effectively utilize all information sources, services and facilities offered by the library. This programme is divided into 3 categories:

## 1. Library Orientation Sessions

- New postgraduate students
- New undergraduate students

## 2. Classes On Request

(Min 5/group – physical class)  
(Min 3/group – online class)

## 3. Scheduled Classes

- Tuesday Classes
- Information Skills Classes (undergraduate)
- Online Databases Training by Publisher

Introduction to The Library

Information Search Strategy

Library Catalogue

Online Databases

Reference Manager : Mendeley

Turnitin

Citation Indexed Journal

Library Tour

MODULE



# DATA SHARING FROM UPM DATA BANK

**UPM Data Bank** was established as a result of a memorandum of understanding between the Department of Statistics Malaysia (DOSM) and UPM. UPM has delegated the responsibility of managing the micro data services to the Library. Data supplied by DOSM include;

## Household Income Survey

- Year 2007, 2009, 2012, 2014, 2016.
- 30% of the number of households with 22 variables.

## Household Expenditure Survey

- Year 1998-1999, 2004/2005, 2009, 2014, 2016.
- 30% of the number of households with the number of variables according to the survey.

## Labour Force Survey

- Year 1982, 1985, 1988, 1997, 2000, 2003, 2006, 2009, 2012, 2015
- 30% of the total record of household members who are of working age 15 to 64 years.

## Salary and Wages Survey

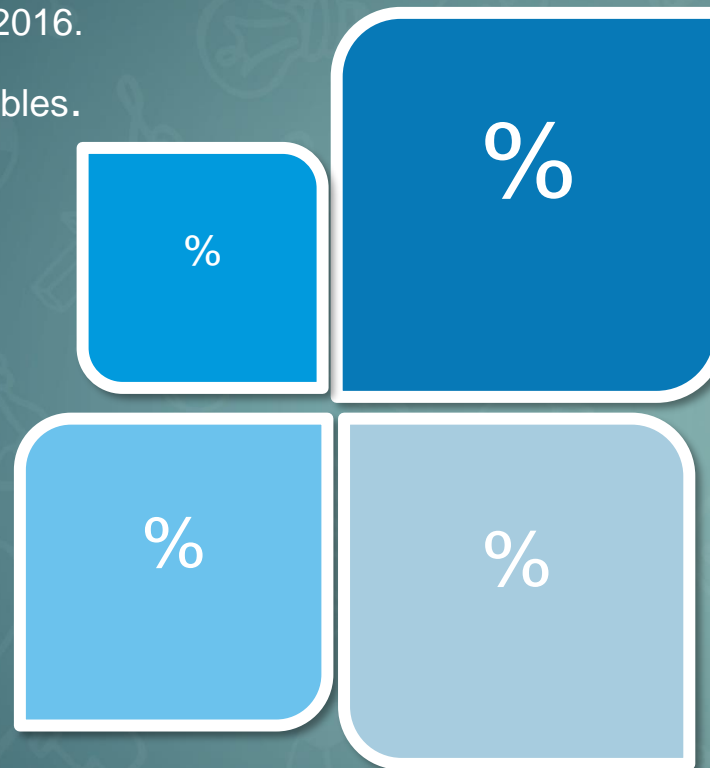
- Year 2010, 2013, 2016.

## Population and Housing Census

- Year 1980, 1991, 2000, 2010.
- 2% of the total Malaysian population data.

## Yearly Manufacture

- Year 2003, 2006, 2009, 2012.
- Using Malaysia Standard Industrial Classification (MSIC).
- 30% of the number of individual organizations without weights.



### For further inquiries please contact:

Liza Ab Llah  
Librarian  
Research and Information Services Division  
Sultan Abdul Samad Library  
43400 UPM Serdang

Tel : 9769 8655  
Emel: [psas\\_sp@upm.edu.my](mailto:psas_sp@upm.edu.my)



# JOURNAL AUTHENTICATION SERVICE

Free Journal Authentication Service help UPM's students and staff in selecting appropriate academic journals for publication. The librarians will help to confirm whether the journals are indexed in Scopus database or Incites Journal Citation Reports (JCR). The authentication is important to ensure that students and staff of UPM choose and use resources from high-impact journals in publishing their academic articles.



BAHAGIAN PERKHIDMATAN PENYELIDIKAN DAN MAKLUMAT /  
RESEARCH AND INFORMATION SERVICES DIVISION  
PERPUSTAKAAN SULTAN ABDUL SAMAD

BORANG PENGESAHAN STATUS JURNAL DALAM SCOPUS/ JOURNAL CITATIONS REPORT (JCR)/  
EXCELLENCE IN RESEARCH FOR AUSTRALIA (ERA)  
VERIFICATION FORM OF JOURNAL STATUS IN SCOPUS/ JOURNAL CITATIONS REPORT (JCR)/  
EXCELLENCE IN RESEARCH FOR AUSTRALIA (ERA)

Tarikh / Date: 01 Januari 2020

Saya ingin memohon pihak Perpustakaan mengesahkan status jurnal di bawah samada diindeks dalam /  
I would like the Library to verify the status of the journals stated below whether indexed in:

<input type="checkbox"/>	Scopus	(Sila nyatakan tandakan / Please tick your preferences)
<input type="checkbox"/>	JCR	
<input type="checkbox"/>	ERA	

Maklumat Jurnal / Details of Journal:

No.	Judul Jurnal / Journal Title	Penerbit / Publisher	ISSN	Tahun Terbit / Year of Publication
1	International Journal of Automotive and Mechanical Engineering (IJAME)	Universiti Malaysia Pahang Publishing	ISSN: 2229-8649 (Print); ISSN: 2180-1606 (Online)	2016
2				
3				
4				

Maklumat Pemohon / Applicant's Information:

Nama / Name :  
No. Matrik / Matric No. :  
Fakulti / Faculty :  
Program / Programme :  
Telefon Bimbit / Mobile No. :

For further inquiries please contact:

Liza Ab Llah  
Librarian  
Research and Information Services  
Division  
Sultan Abdul Samad Library  
43400 UPM Serdang  
Tel : 9769 8655 (Mrs Liza)  
Emel: [psas\\_sp@upm.edu.my](mailto:psas_sp@upm.edu.my)



[Verification Form of Journal Status](#)



# LIAISON LIBRARIAN

Get to know your branch library and your liaison librarian



## **RUSNIAH SAYUTI**

Senior Librarian  
03-97698625  
rusniah@upm.edu.my

- Faculty of Food Science and Technology (FSTM)
- Faculty of Computer Science & Information Technology (FSKTM)
- School of Graduate Studies (SGS)
- Halal Product Research Institute (IPPH)



## **NABILAH MUSTAPA**

Senior Librarian  
03-97697586  
nabilahmustapa@upm.edu.my

- Faculty of Agriculture (FP)
- Faculty of Forestry and Environment (FHAS)
- International Institute of Aquaculture and Aquatic Sciences (I-AQUAS)
- Institute of Tropical Forestry and Forest Products (INTROP)
- Institute Plantation Studies (IKP)



## **AZANA ABD. HADI**

Senior Librarian  
03-97698622  
abazana@upm.edu.my

- Faculty of Modern Languages and Communication (FBMK)
- Faculty of Education Studies (FPP)
- Centre for the Advancement of Language Competence (CALC)
- Foundation of Agricultural Sciences (ASPer)
- Institute of Social Sciences (IPSAS)



## **NORAZIRA MOHAMED**

Senior Librarian  
03-97691577  
norazira@upm.edu.my

- Faculty of Human Ecology (FEM)
- School of Business and Economics (SPE)
- Institute of Tropical Agriculture and Food Security (ITAFoS)
- Putra Business School (PBS)



## **NORHAFIZAH ABDUL LATIF**

Senior Librarian  
03-97698446  
ab\_hafizah@upm.edu.my

- Faculty of Science (FS)
- Faculty of Biotechnology and Biomolecular Sciences (FBSB)
- Institute of Biosciences (IBS)
- Institute for Mathematical Research (INSPEM)





**SITI KHAIRIAH YUSOF**

Senior Librarian  
03-97698891  
sitikhairiah@upm.edu.my

- Faculty of Design and Architecture (FRSB)
- Faculty of Engineering (FK)
- Institute of Advanced Technology (ITMA)



**AKIZA ROSWATI ABDULLAH**

Senior Librarian  
03-97692361  
akiza@upm.edu.my

- Faculty of Medicine and Health Sciences (FPSK)
- Malaysian Research Institute on Ageing (MyAgeing™)



**KHAIRIL RIDZUAN KHAHIRULLAH**

Senior Librarian  
03-97693869  
khai\_ridzuan@upm.edu.my

- Faculty of Veterinary Medicine (FPV)



**SURIMAH BASRI**

Senior Librarian  
086-855297  
surimah@upm.edu.my

- Faculty of Agricultural Science and Forestry (FSPH)



**DAISY PAWIE**

Senior Librarian  
086-855296  
dsaisy@upm.edu.my

- Faculty of Humanities, Management and Science (FPKS)



# RESEARCH LIBRARIAN

## DR. ZUBAIDAH IBERAHIM

Senior Librarian  
03-97696947  
baidah@upm.edu.my

Coordinator:

- Academic Research (Student Industrial Training)
- UPM Officers Publications Performance
- UPM Publications Performance in Agriculture

## SITI NORHANIZA HAMDAN

Senior Librarian  
03-97698444  
siti\_noorhaniza@upm.edu.my

Coordinator:

- UPM Researcher Publication Performance
- Reference Services
- UPM Researcher Publication Performance

## LIZA AB LLAH

Senior Librarian  
03-97698655  
ab\_liza@upm.edu.my

Coordinator:

- UPM Data Bank
- Journal Status Verification
- Research and Publication Skills Programme

## ROZIANA SHAMSURI

Senior Librarian  
03-97698634  
rozianasham@upm.edu.my

Coordinator:

- Library Research
- PSAS Lib-Link

## NIDA HIDAYATI GHAZALI

Senior Librarian  
03-97697596  
nida@upm.edu.my

Coordinator:

- Publication Status Verification (PRIMS)
- UPM Intellectual Property
- External Survey

- Prepare publication performance report of UPM & higher education institutions required by the Ministry, University top management, Faculties, Institutes, Centres and Department.
- Provide publication performance report of UPM researcher / academician for employment, promotion or contract extension. To assist Putra Science Park in conducting prior art search for intellectual property protection request.
- Manage Research Information Portal contents to facilitate access to research information resources.
- Provide face to face consultation and training sessions related to research / publication tools.
- Conduct analysis/research to enhance library services



# LIBRARY SERVICES

## DURING MOVEMENT CONTROL ORDER (MCO)

**Get Connected**  
**With Our Library Website and Library Portal**

### AGRIS PORTAL

Multilingual bibliographic database that connects users directly to a rich collection of research and worldwide technical information on food & agriculture.

AGRIS Database (FAO)

<http://agris.fao.org/agris-search/index.do>

AGRIS Database (Malaysia)

<http://www.agris.upm.edu.my:8080/dspace>

### MYAGRIC PORTAL

Malaysian Agricultural Repository (MyAgris) is a portal that contains information of Malaysian agricultural science and technology. This portal is a concept for a web sites and union catalogues that serve gateway to Malaysian agriculture information.

<http://myagric.upm.edu.my>

### EZACCESS PORTAL

Remote access to library online databases/journals and e-books

<https://ezaccess.upm.edu.my>

### MEMORY@SERDANG PORTAL

UPM Digital Archives, is a collection of images, videos and audios that have academic and historical values at the Universiti Putra Malaysia

<http://serdangmemory.upm.edu.my>

### HOW TO

A listing of all the guides produced by the library to help users learn about and make use of the Library, learn about database resources and related services.

[https://lib.upm.edu.my/guide/how\\_to-10631](https://lib.upm.edu.my/guide/how_to-10631)

### SUBJECT GUIDES

Our librarians prepared these guides to show you the variety of resources you can access in the Library and online, including databases, e-journals, e-books and websites. Choose your area of study and explore the available subject guides.

<http://subjects.upm.edu.my/sg>

### UPM INFO HUB

PSAS Research Information Portal showcases the breadth and diversity of research information prepared/compiled by the Research Support Division, PSAS (UPM)

<http://infohub.upm.edu.my>



PLEASE KEEP IN **TOUCH!**



**+6013 3855880**



**#askalibrarian**

UPM Mobile Application:  
<https://tawk.to/psaschat>



**@upmlib**



**@upmlibrary**



**@upmlibrary**

Service available:  
During library operation hours  
**MONDAY TO FRIDAY** (except Public holidays)  
from **9:00 am to 5.00 pm**.  
Enquiry received beyond the service hours would be  
answered on the next working day.



**Consult our Librarians at the Reader's Advisory Desk**

We assist you in reference and research enquiries  
Venue: Level 1, Main Library  
**+603 97698642**



**Email Us**

If you have any inquiries regarding  
the library services and facilities, please email us:  
**lib@upm.edu.my**

