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"Gateway to Knowledge Across the World"

How To Use

WebOPAC: Patron Account

HOW TO ACCESS PATRON ACCOUNT?

Patron account contains several information related to searching, holding, renewing and borrowing activities in the Library. The information includes:

1. **Checked out Books**
2. **Fines**
3. **Personal details**
4. **Change password**
5. **Search history**
6. **Reading history**
7. **Purchase suggestions**
8. **Book lists**

This “How To” library guide help users to access patron account to get the above information using the Library.

How To Access Patron Account

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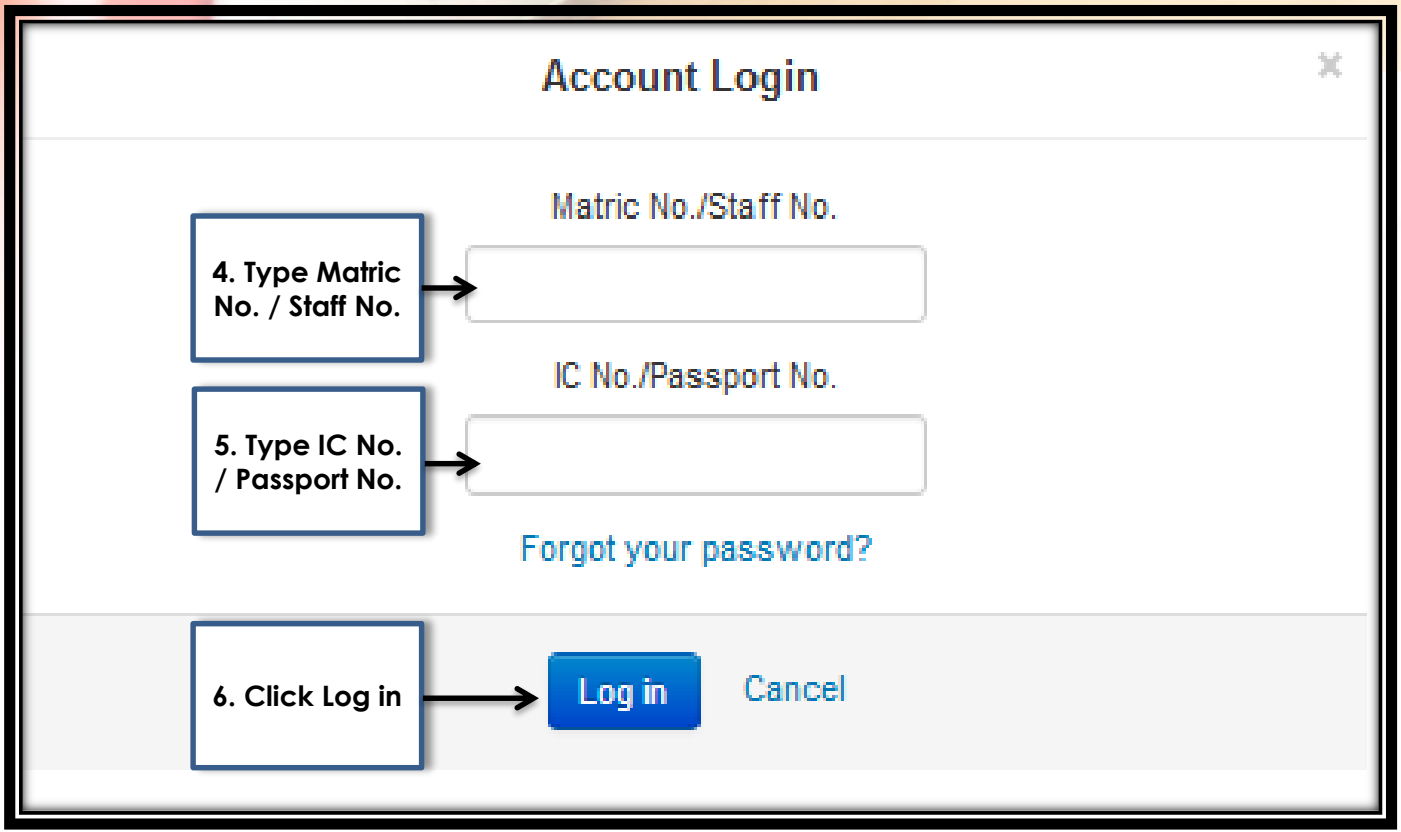
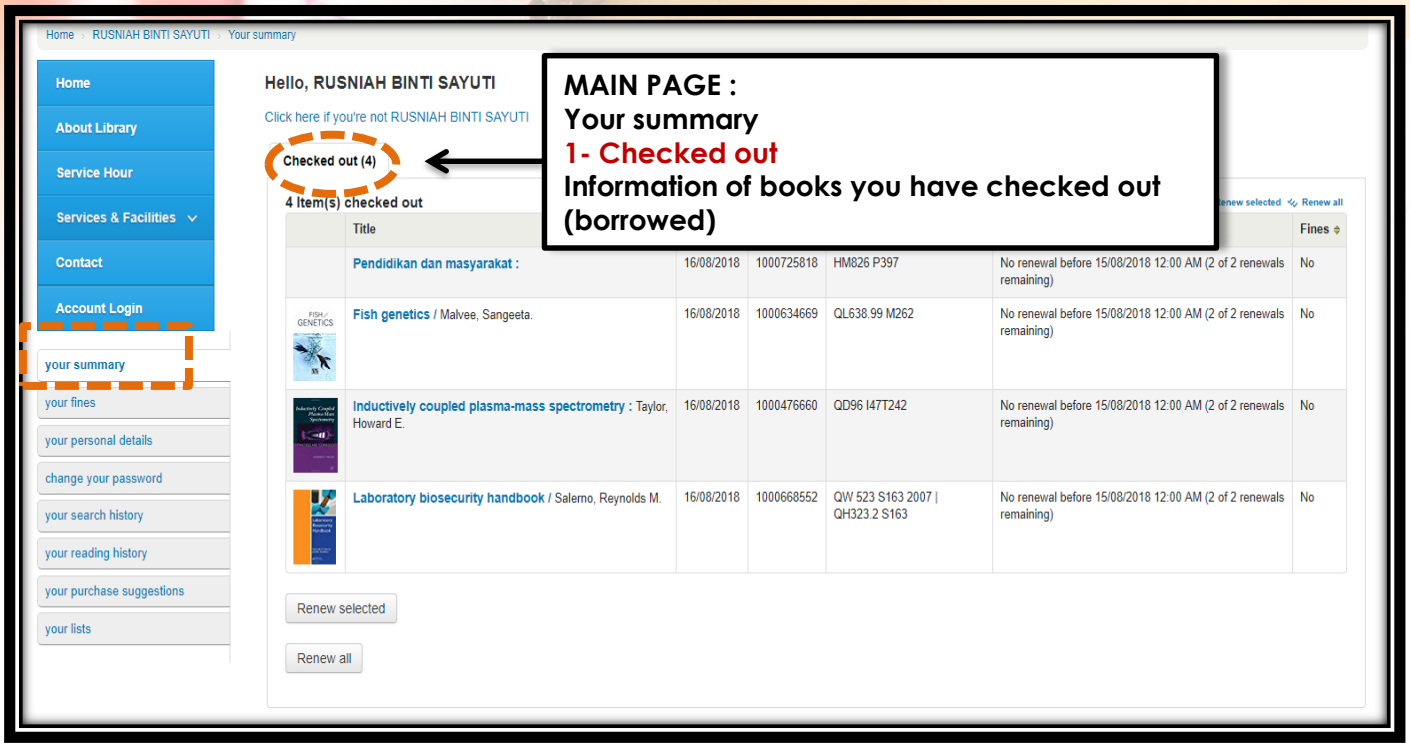


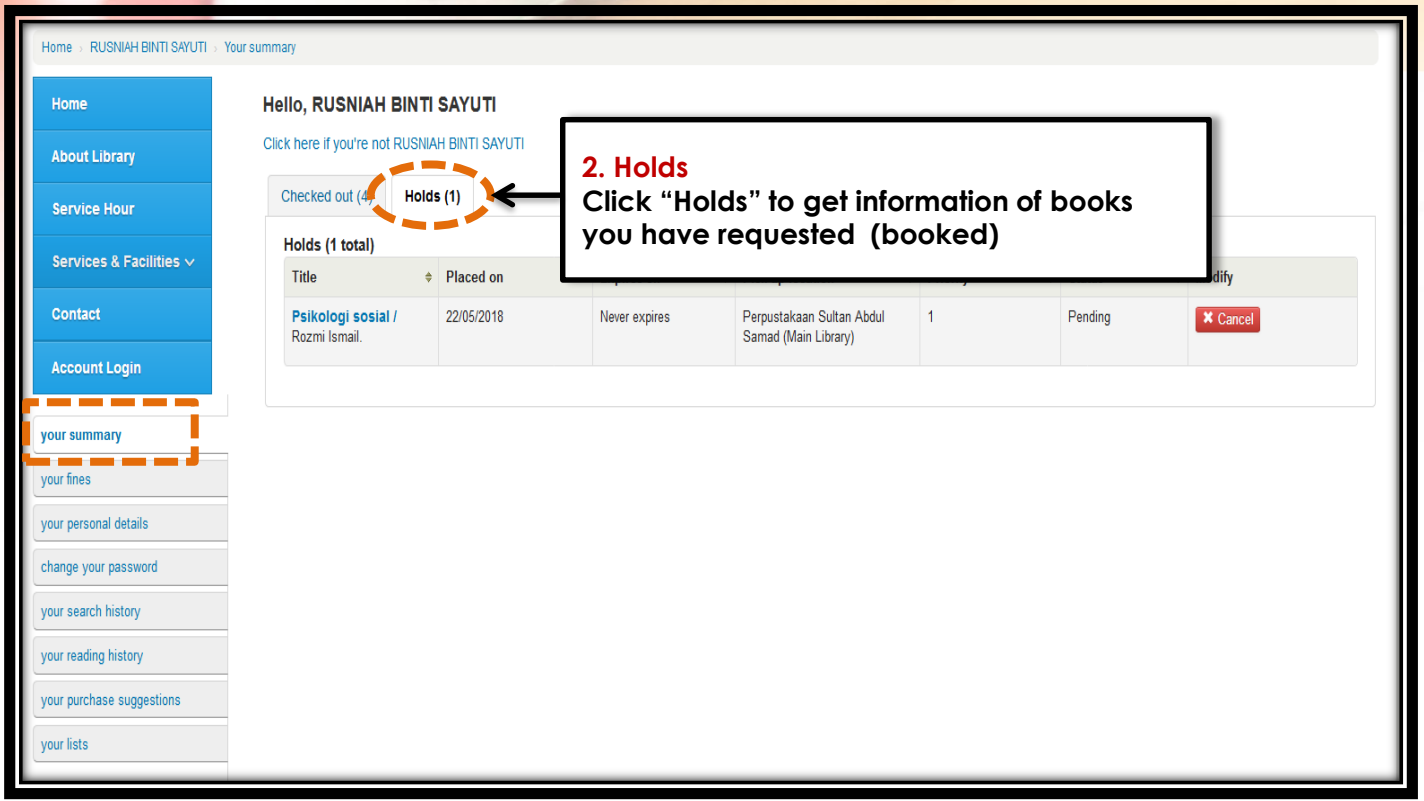
How To Access Patron Account

1. Your Summary
Checked out



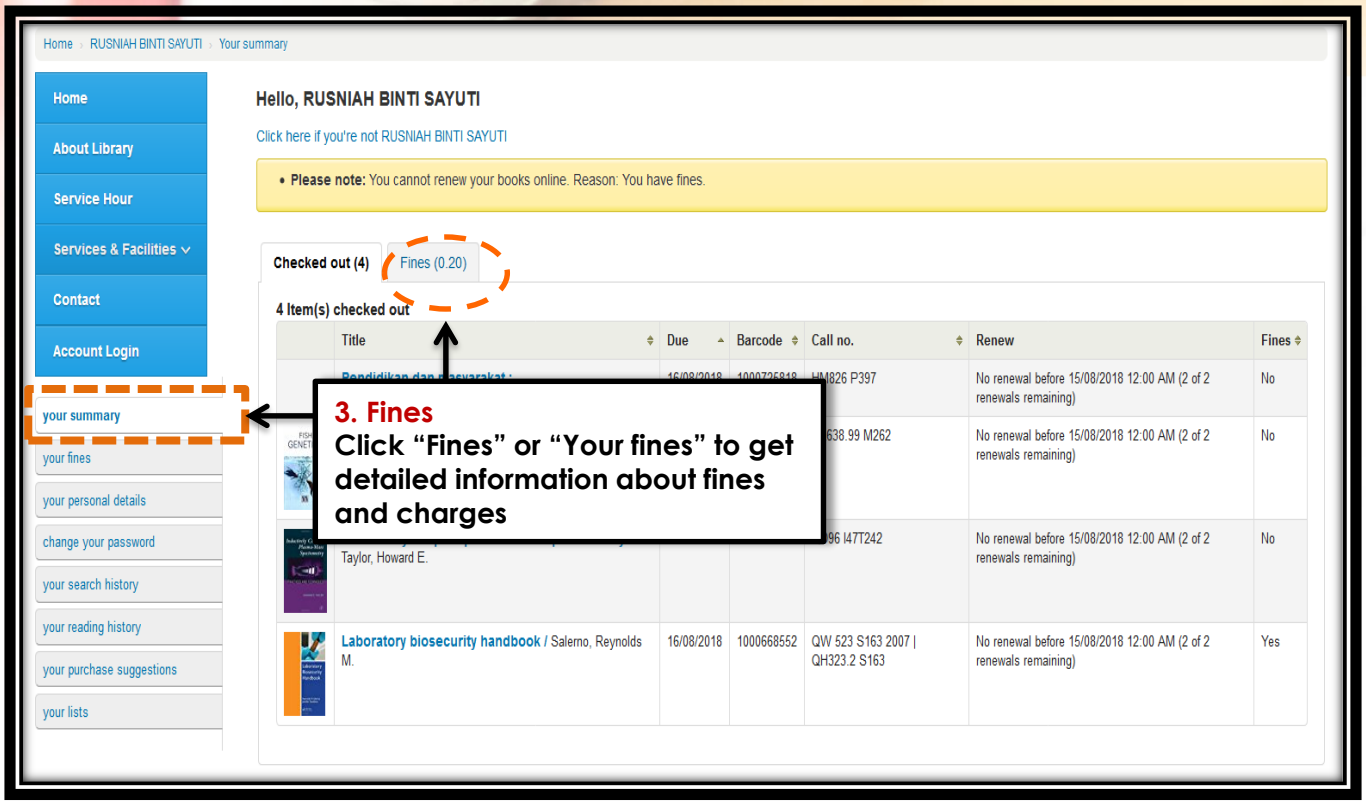
How To Access Patron Account

1. Your Summary Holds



How To Access Patron Account

1. Your Fines
Fines



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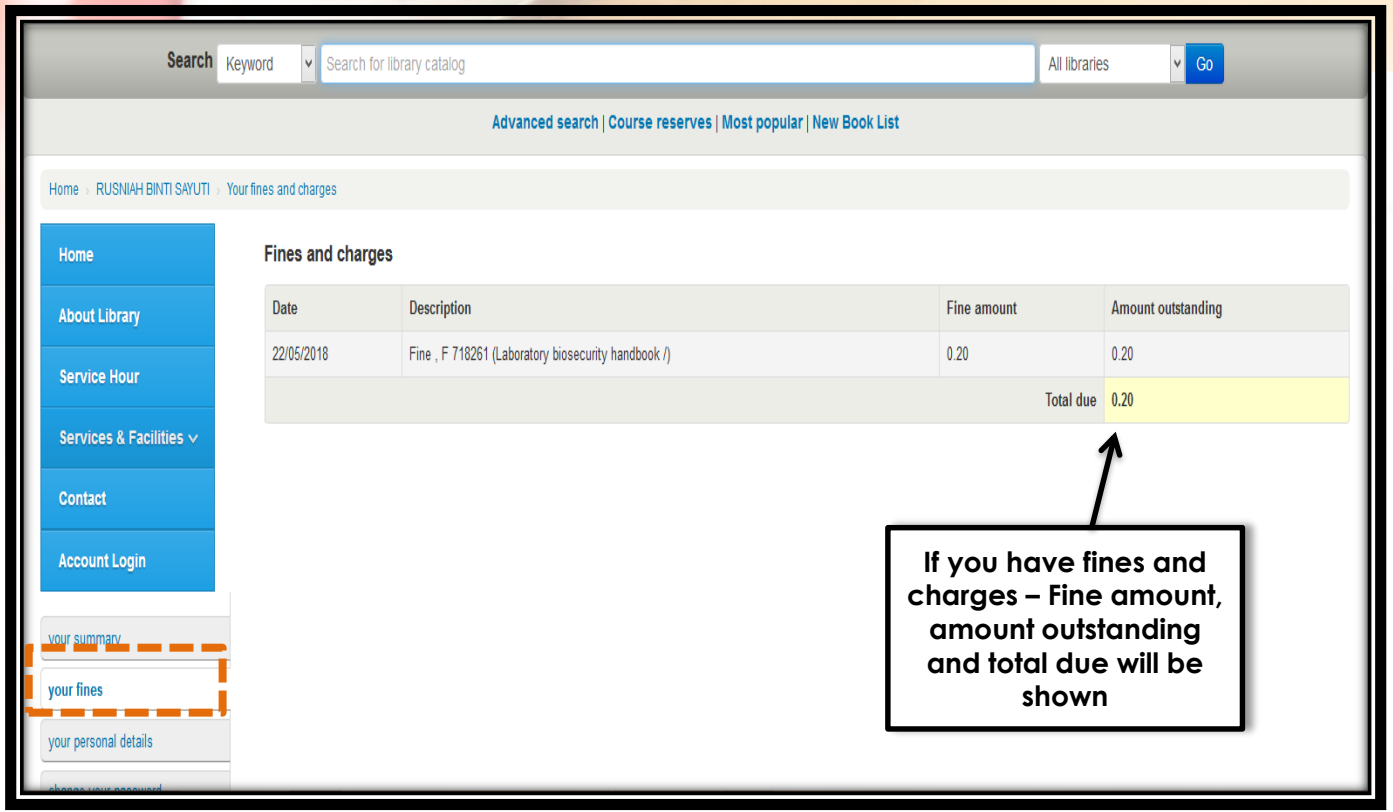
2. Your Fines



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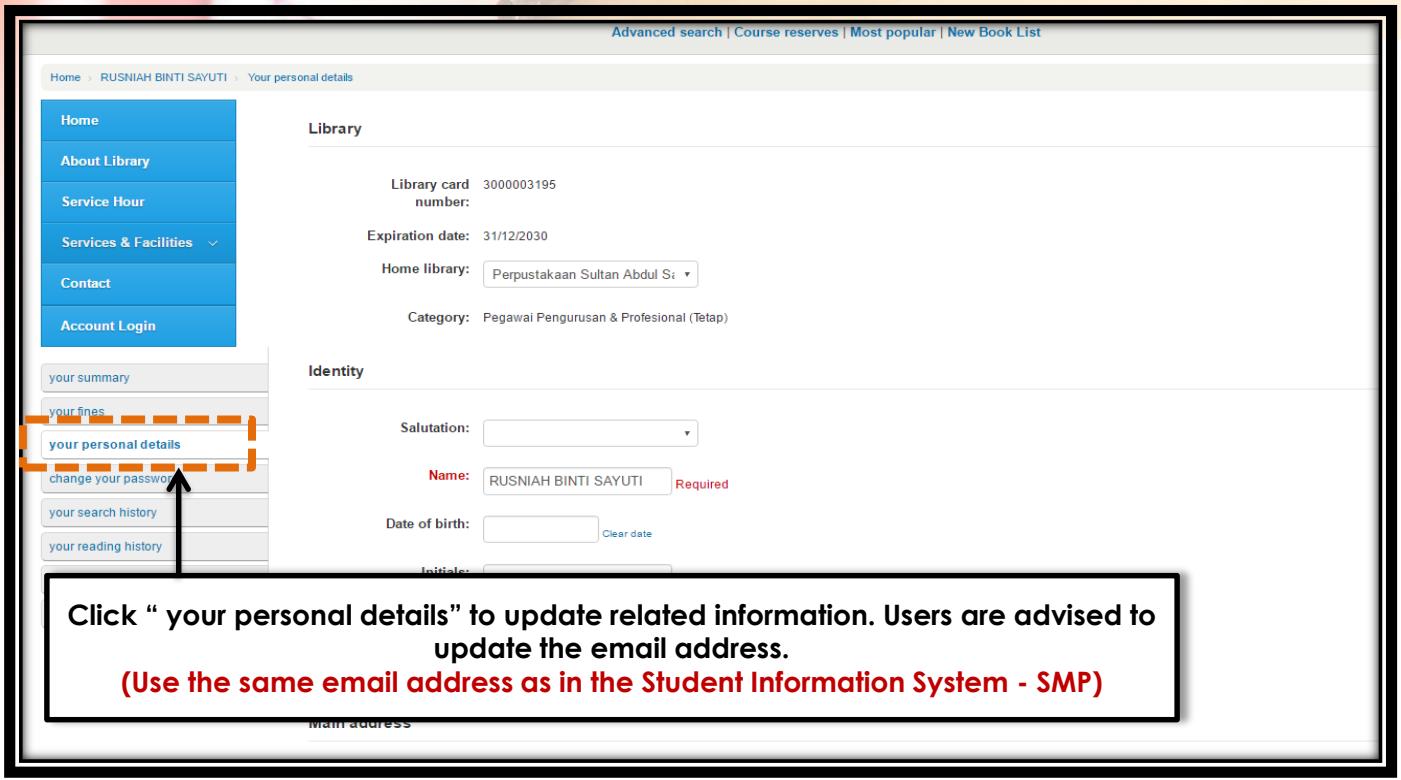
3. Your Personal Details



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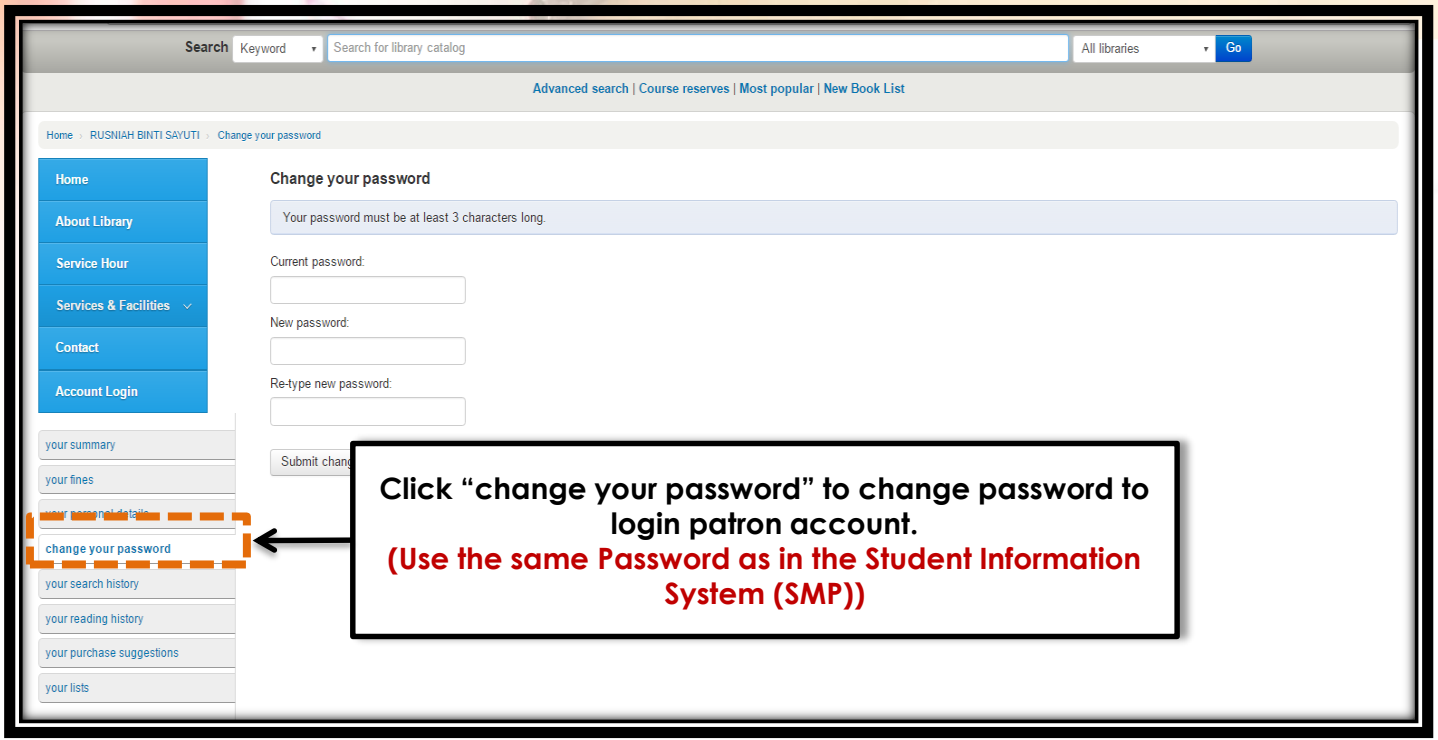
4. Change Your Password



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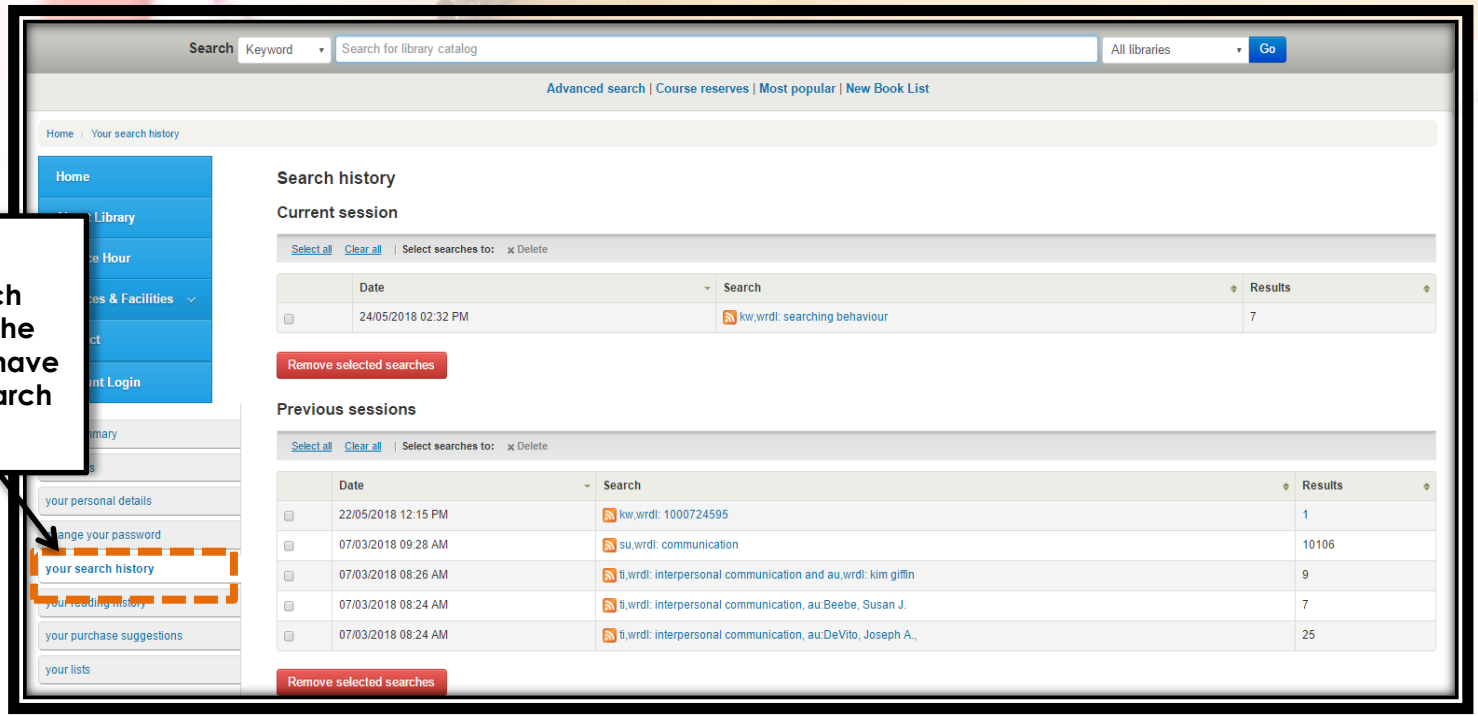
5. Your Search History

Click “your search history” to get all the keywords that you have used to do your search



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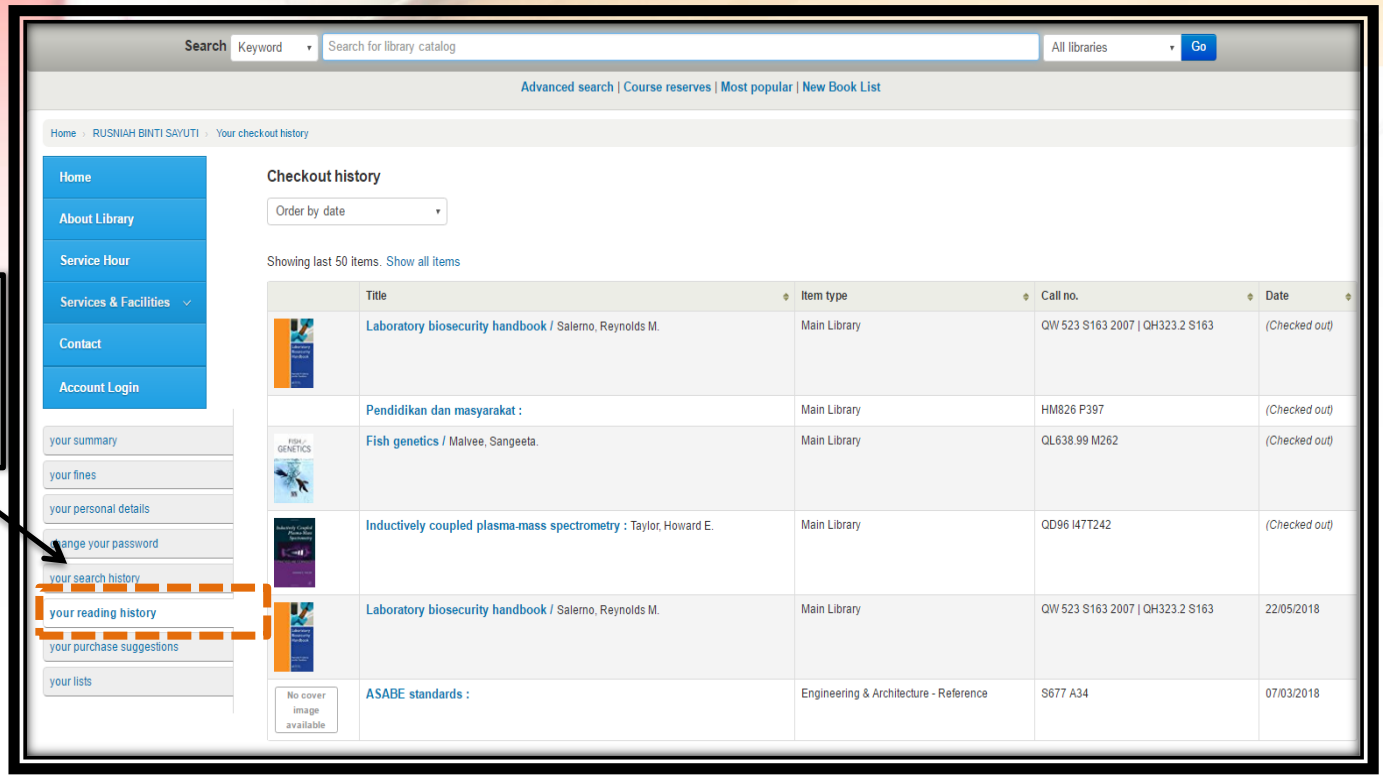
6. Your Reading History

Click “your reading history” to get information on items that you have borrowed



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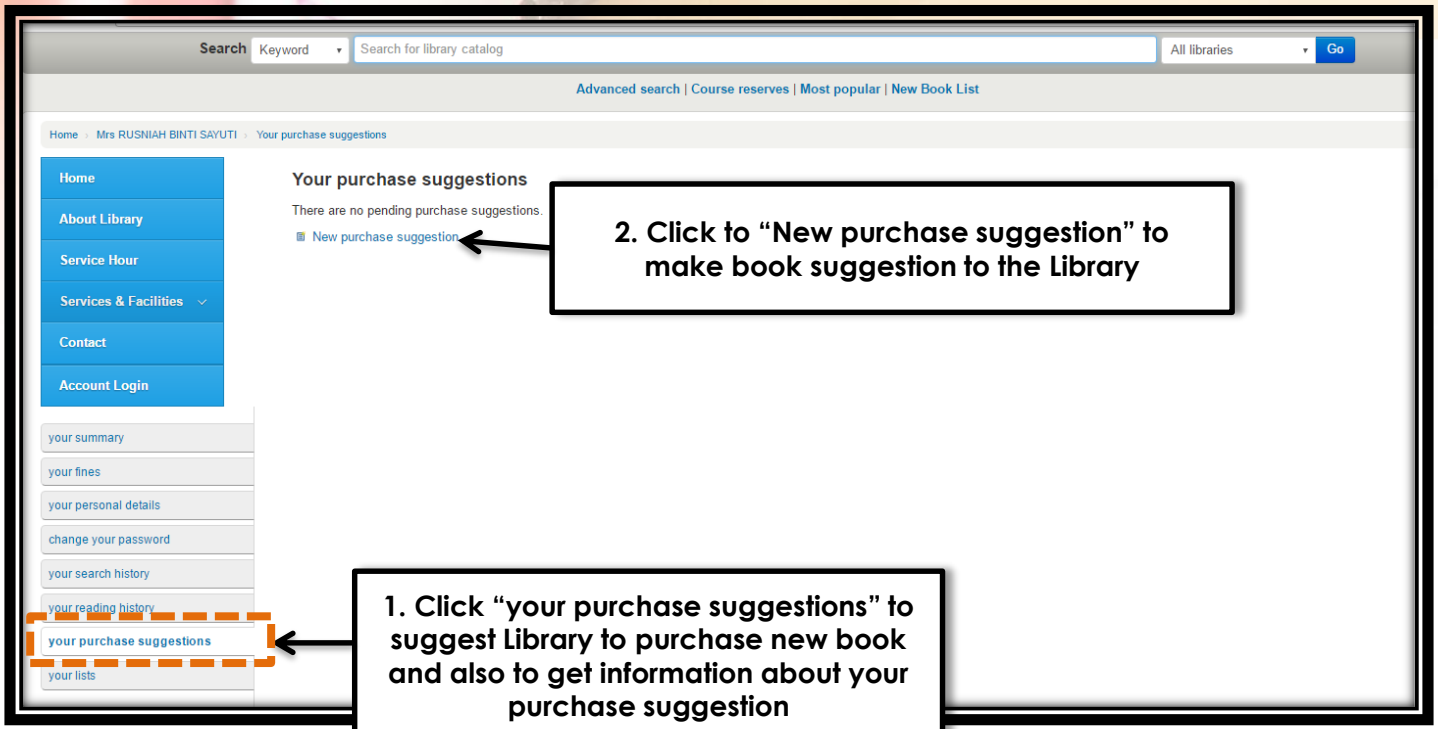
7. Your Purchase Suggestions



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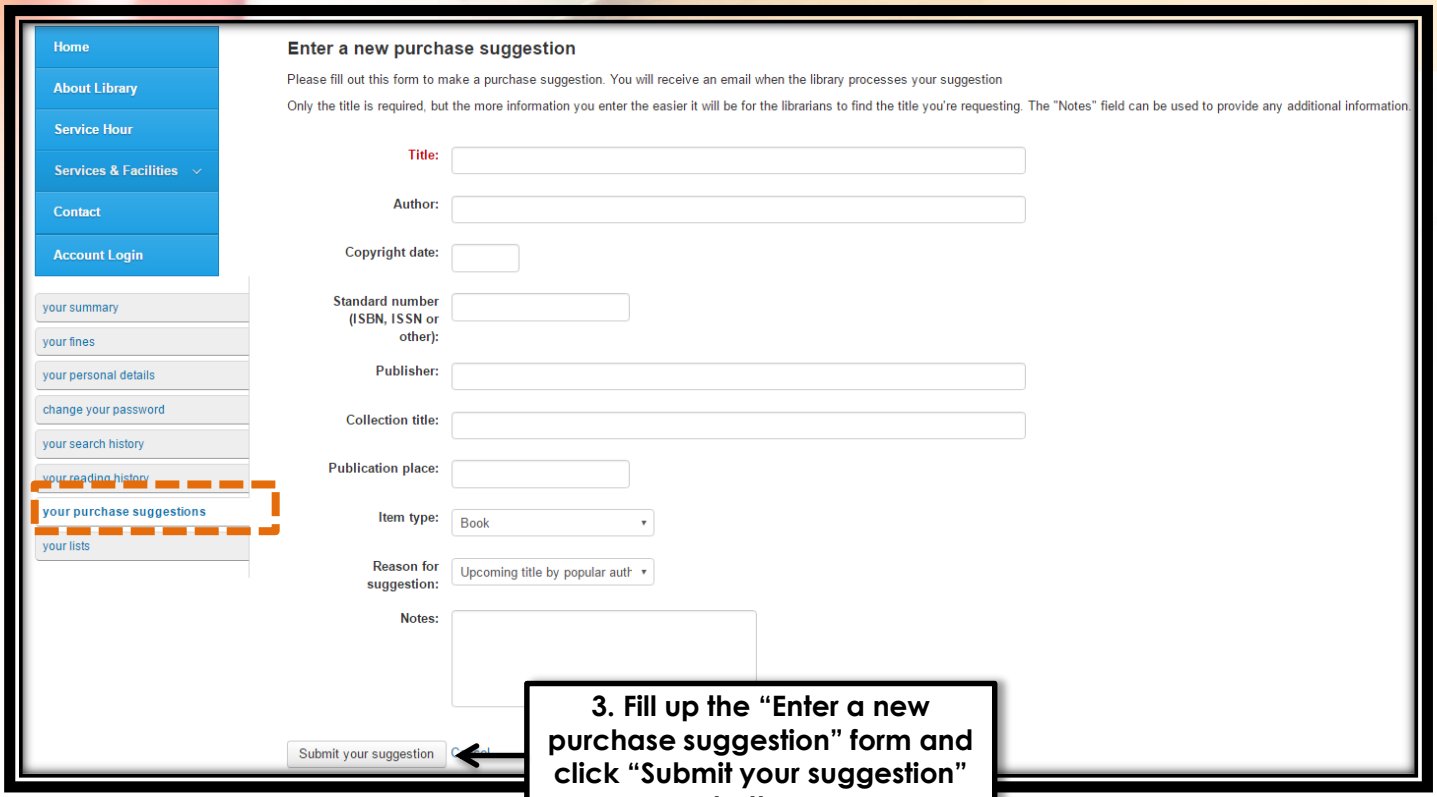
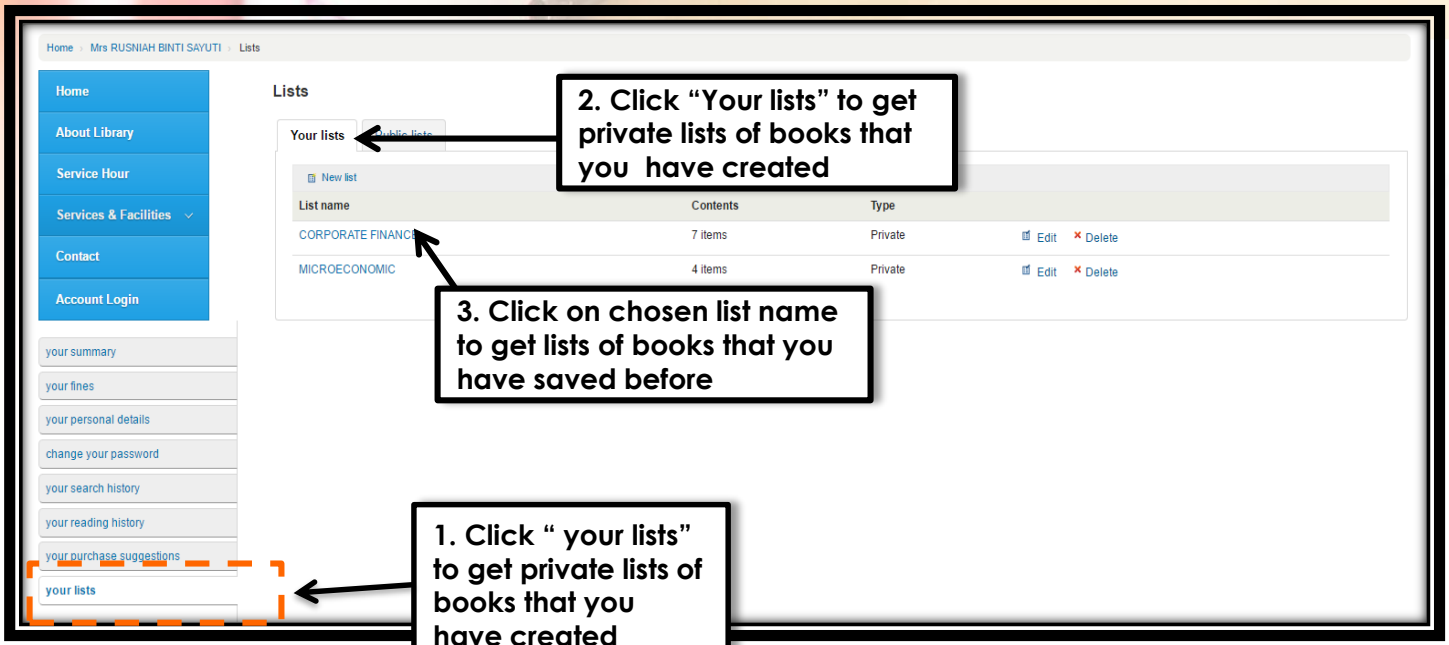


How To Access Patron Account

8. Your Lists
Private List



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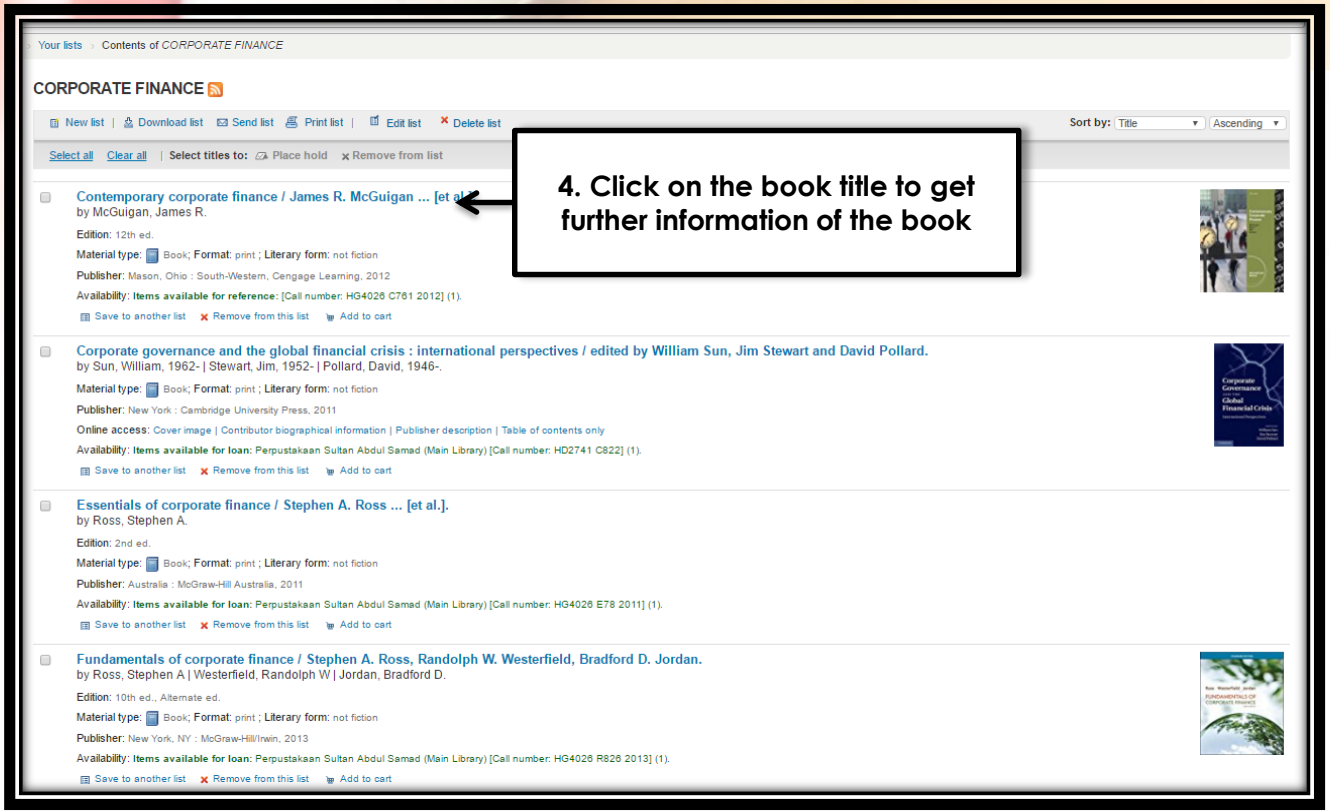
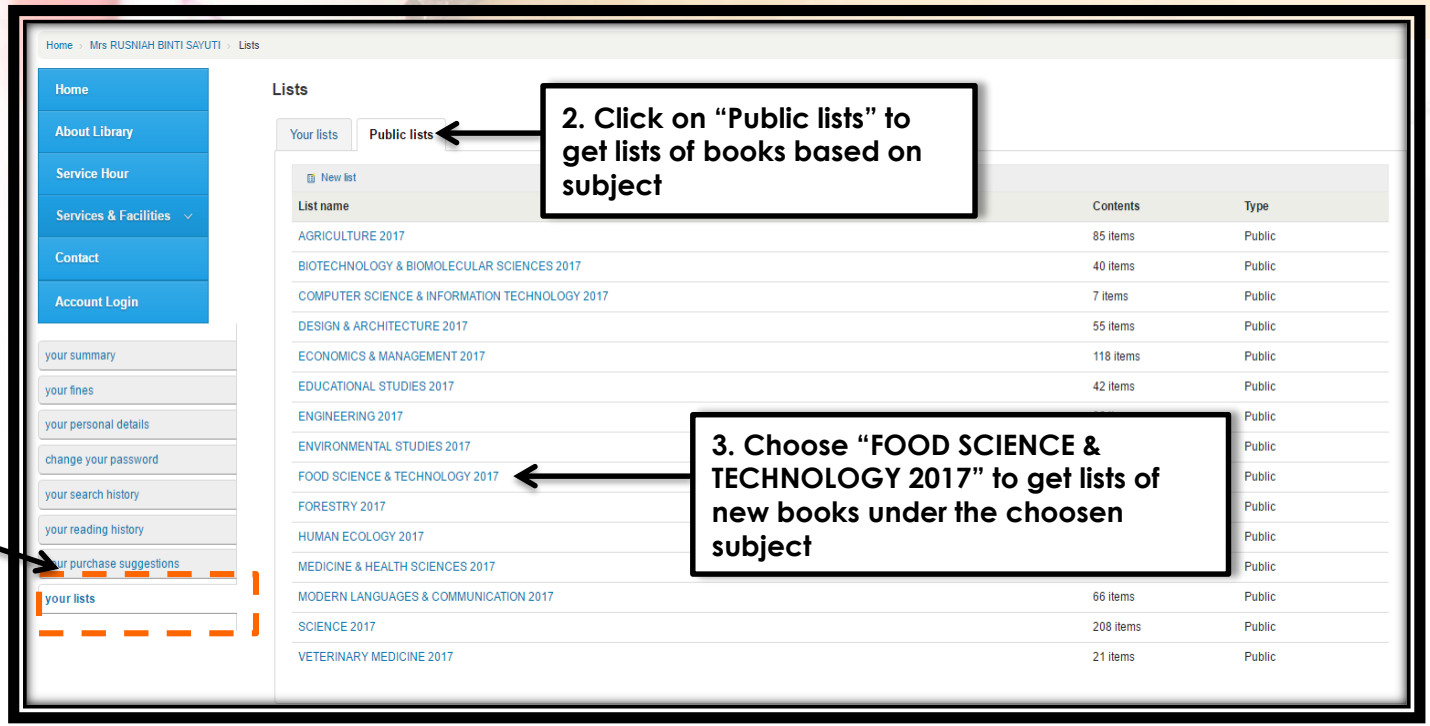


How To Access Patron Account

8. Your Lists
Public List

1. Click " your lists" to get public lists that contains new book lists available in the Library collection



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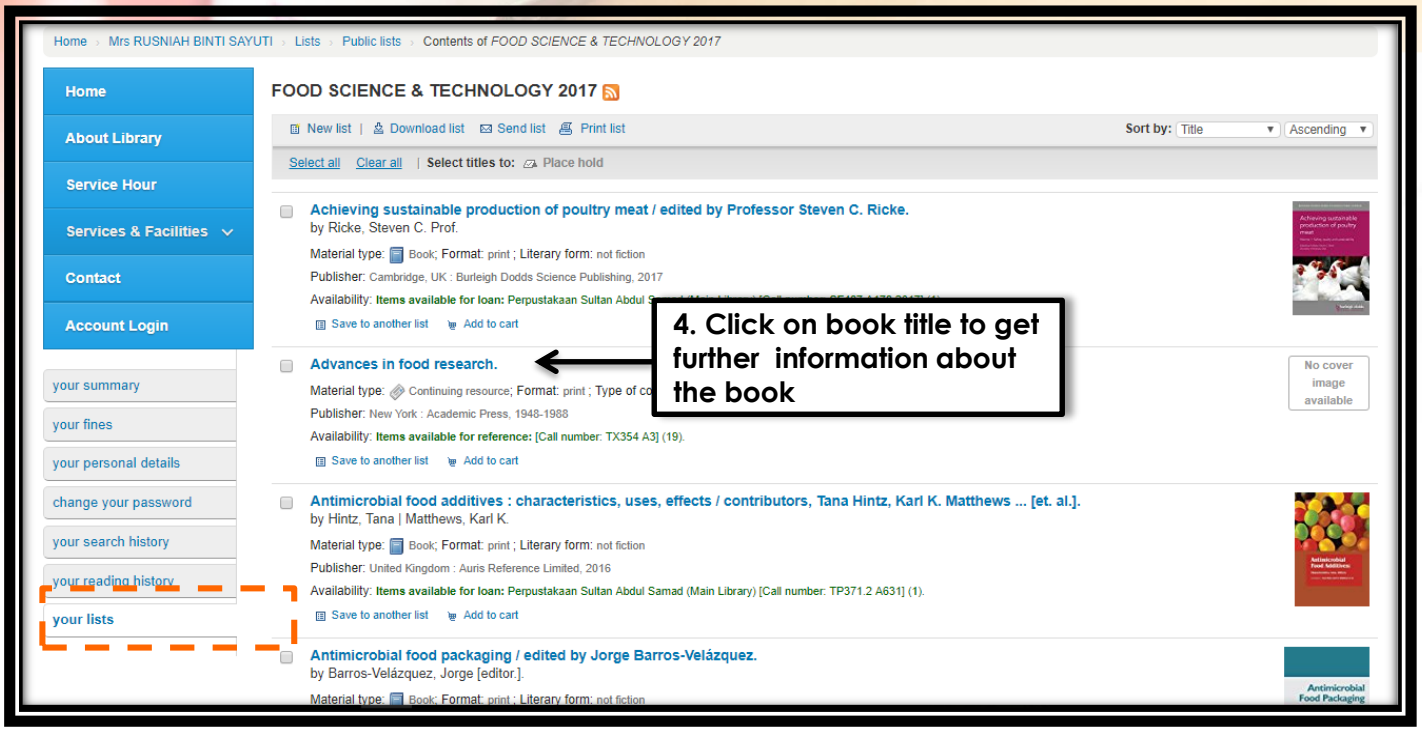
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Public List