

# HOW TO CREATE BIBLIOGRAPHY: Add & Remove output style

## Adding output style

1. Click on  
**Create Bibliography**

The screenshot displays the RefWorks web interface. At the top, the RefWorks logo is on the left, and the text 'Universiti Putra Malaysia Welcome, Najwani Amir Sariffudin.' is on the right. Below the logo is a navigation bar with 'References', 'View', 'Search', 'Bibliography', 'Tools', and 'Help'. A search box labeled 'Search Your Database' is on the right. Below the navigation bar are three buttons: 'New Folder', 'Create Bibliography', and 'New Reference'. A red callout bubble with the number '1' points to the 'Create Bibliography' button. Below the buttons is a breadcrumb trail: 'References > All Refe'. The main content area shows a list of references. The first reference is 'Ref ID 1' with the title 'Journal Article Reference 1 of 2'. Below it are the details: Authors: [Bruce, Christine Susan](#); Title: Workplace experiences of information literacy; Source: [Int.J.Inf.Manage.](#), 1999, 19, 1, 33-47, Elsevier; Folders: [Last Imported](#). The second reference is 'Ref ID 2' with the title 'Book, Whole Reference 2 of 2'. Below it are the details: Authors: [Walter, Martin](#); Book Title: Mathematics for the environment; Source: 2011, CRC Press, Boca Raton, Florida. On the right side, there is a sidebar with sections: 'Announcements', 'Resources' (with links to Support Center and Webinars), 'Folders' (with 'My List', 'Not In Folder (1)', and 'Last Imported (1)'), and 'Quick Access' (with 'Advanced Search', 'Import', and 'Export').

# HOW TO CREATE BIBLIOGRAPHY: Add & Remove output style

## Adding output style

### 2. Click on **Manage Output Styles**

The screenshot displays the RefWorks web application interface. At the top, the RefWorks logo is on the left, and the user's name 'Universiti Putra Malaysia' and 'Welcome, Najwani Amir Sariffudin.' are on the right. Below the header is a navigation menu with 'References', 'View', 'Search', 'Bibliography', 'Tools', and 'Help'. A search bar labeled 'Search Your Database' is also present. Below the navigation menu are three buttons: 'New Folder', 'Create Bibliography', and 'New Reference'. The main content area is dominated by a modal dialog box titled 'Create a bibliography from a list of references'. Inside this dialog, there are three radio buttons for 'References to Include From All References': 'Selected (0)', 'Page (2)', and 'All in List (2)'. Below this is a text input field for 'Select an Output Style' with 'APA 6th - American Psychological Association, 6th' selected, and a 'Preview' button. Another dropdown menu for 'Select a File Type' is set to 'Word for Windows (2000 or later)'. At the bottom of the dialog, there is a 'Manage Output Styles' button with a gear icon, which is highlighted by a red callout bubble containing the number '2'. To its right is a 'Create Bibliography' button with a document icon. A help message is visible above the 'Manage Output Styles' button, asking if the user wants to 'format a paper' instead of creating a bibliography from a list of references. On the right side of the main interface, there is a sidebar with sections for 'Announcements', 'Resources' (including 'Support Center' and 'Webinars'), 'Folders' (including 'My List', 'Not In Folder (1)', and 'Last Imported (1)'), and 'Quick Access' (including 'Advanced Search', 'Import', 'Export', 'Create Bibliography', and 'Print References').

# HOW TO CREATE BIBLIOGRAPHY: Add & Remove output style

## Adding output style

3. Click on the output style(s) to be added to Favorites box e.g.: Journal of Consumer Behaviour
4. Click on the right arrow

Universiti Putra Malaysia  
Welcome, Najwani Amir Sariffudin

References View Search Bibliography Tools Help Search Your Database Search

### Output Style Manager

[List of Output Styles](#) [Request New Output Style](#) [Edit Output Style](#) [Help](#)

Search Show All

Your favorite output styles are what you can easily access when working in RefWorks and Write-N-Cite.

#### List of Output Styles

- Journal of Computer-Aided Molecular Design
- Journal of Computing in Civil Engineering
- Journal of Conflict Resolution (Notes & Bibliography)
- Journal of Construction Engineering and Management
- Journal of Consulting and Clinical Psychology
- Journal of Consumer Behaviour**
- Journal of Consumer Psychology
- Journal of Consumer Research
- Journal of Contaminant Hydrology
- Journal of Controlled Release

Preview Output Style

#### Favorites

- APA 6th - American Psychological Association, 6th Edition
- MLA 7th Edition

Add to Favorites Remove All

# HOW TO CREATE BIBLIOGRAPHY: Add & Remove output style

## Adding output style

5. Your chosen output styles will be displayed in **Favorites** box

Universiti Putra Malaysia  
Welcome, Najwani Amir Sariffudin.

References View Search Bibliography Tools Help Search Your Database Search

### Output Style Manager

[List of Output Styles](#) [Request New Output Style](#) [Edit Output Style](#) [Help](#)

Search

Show All

#### List of Output Styles

- Journal of Computer-Aided Molecular Design
- Journal of Computing in Civil Engineering
- Journal of Conflict Resolution (Notes & Bibliography)
- Journal of Construction Engineering and Management
- Journal of Consulting and Clinical Psychology
- Journal of Consumer Psychology
- Journal of Consumer Research
- Journal of Contaminant Hydrology
- Journal of Controlled Release
- Journal of Critical Care

Preview Output Style

#### Favorites

Your favorite output styles are what you can easily access when working in RefWorks and Write-N-Cite.

- APA 6th - American Psychological Association, 6th Edition
- Journal of Consumer Behaviour**
- MLA 7th Edition

Remove All

5

# HOW TO CREATE BIBLIOGRAPHY: Add & Remove output style

## Adding output style

6. Your new output styles are successfully added in the list.

Universiti Putra Malaysia  
Welcome, Najwani Amir Sariffudin.

References View Search Bibliography Tools Help Search Your Database Search

New Folder Create Bibliography New Reference

References > All References

Create a bibliography from a list of references X

References to Include From **All References**:  Selected (0)  Page (6)  All in List (6)  
You can select a different folder from the folder area to the right of this window.

Select an Output Style APA 6th - American Psychological Association, 6th Preview

Select a File Type HTI

**Favorites**

- APA 6th - American Psychological Association, 6th Edition
- Journal of Consumer Behaviour** 6
- MLA 7th Edition
- Universiti Putra Malaysia Specific

Need [Help](#) creating a bibliography. Did you want to [format a subject and bibliography](#) instead of creating a bibliography from a list of references?

Manage Output Styles Create Bibliography

Publisher Elsevier  
Data Source google  
Created 10/24/2014 10:18:05 Local Timezone (GMT +8hr)  
Last Modified 10/24/2014 10:18:05 Local Timezone (GMT +8hr)

Ref ID 6 Journal Article Reference 2 of 6

Announcements  
Resources  
Support Center  
Webinars  
f t  
Folders  
★ My List  
Not In Folder (5)  
Last Imported (1)  
Quick Access  
Advanced Search  
Import  
Export  
Create Bibliography  
Print References

# HOW TO CREATE BIBLIOGRAPHY: Add & Remove output style

## Remove output style

1. Click on **Create Bibliography**

The screenshot displays the RefWorks web interface. At the top, the RefWorks logo is on the left, and the text 'Universiti Putra Malaysia Welcome, Najwani Amir Sariffudin.' is on the right. Below the logo is a navigation menu with 'References', 'View', 'Search', 'Bibliography', 'Tools', and 'Help'. A search bar labeled 'Search Your Database' is on the right. Below the navigation menu are three buttons: 'New Folder', 'Create Bibliography', and 'New Reference'. The 'Create Bibliography' button is highlighted with a red callout bubble containing the number '1'. Below the buttons is a breadcrumb trail: 'References > All Refs'. Below the breadcrumb trail are two tabs: 'References' and 'Organize & Share Folders'. Below the tabs are two sections: 'References to Use' with radio buttons for 'Selected', 'Page', and 'All in List'; and 'Sort by' and 'Change View' with dropdown menus for 'Authors, Primary' and 'Standard View'. Below these sections is a list of references. The first reference is 'Ref ID 1' with the title 'Journal Article Reference 1 of 2'. The second reference is 'Ref ID 2' with the title 'Book, Whole Reference 2 of 2'. The right sidebar contains sections for 'Announcements', 'Resources', 'Folders', and 'Quick Access'.

Universiti Putra Malaysia  
Welcome, Najwani Amir Sariffudin.

References View Search Bibliography Tools Help Search Your Database Search

New Folder Create Bibliography New Reference

References > All Refs 1

References Organize & Share Folders

References to Use Selected Page All in List Sort by Authors, Primary Change View Standard View

Ref ID 1 Journal Article Reference 1 of 2

Authors [Bruce, Christine Susan](#)  
Title Workplace experiences of information literacy  
Source [Int.J.Inf.Manage.](#), 1999, 19, 1, 33-47, Elsevier  
Folders [Last Imported](#)

Ref ID 2 Book, Whole Reference 2 of 2

Authors [Walter, Martin](#)  
Book Title Mathematics for the environment  
Source 2011, CRC Press, Boca Raton, Florida

Announcements  
Resources  
Support Center  
Webinars  
f t

Close

Folders  
★ My List  
Not In Folder (1)  
Last Imported (1)

Quick Access  
Advanced Search  
Import  
Export

# HOW TO CREATE BIBLIOGRAPHY: Add & Remove output style

## Remove output style

### 2. Click on **Manage Output Styles**

The screenshot displays the RefWorks web interface. At the top, the RefWorks logo is on the left, and the user's name 'Universiti Putra Malaysia' and 'Welcome, Najwani Amir Sariffudin.' are on the right. A navigation menu includes 'References', 'View', 'Search', 'Bibliography', 'Tools', and 'Help'. A search bar is labeled 'Search Your Database'. Below the navigation, there are buttons for 'New Folder', 'Create Bibliography', and 'New Reference'. The main content area features a dialog box titled 'Create a bibliography from a list of references'. Inside this dialog, there are radio buttons for 'References to Include From All References' with options 'Selected (0)', 'Page (2)', and 'All in List (2)'. Below this, there is a section for 'Select an Output Style' with a dropdown menu set to 'APA 6th - American Psychological Association, 6th' and a 'Preview' button. Another section for 'Select a File Type' has a dropdown menu set to 'Word for Windows (2000 or later)'. At the bottom of the dialog, there is a 'Manage Output Styles' button with a gear icon, which is highlighted by a red callout bubble containing the number '2'. To its right is a 'Create Bibliography' button. A help message is visible at the bottom of the dialog: 'Need Help creating a bibliography? Did you want to format a paper and bibliography instead of creating a bibliography from a list of references?'. On the right side of the interface, there is a sidebar with sections for 'Announcements', 'Resources' (including 'Support Center' and 'Webinars'), 'Folders' (including 'My List', 'Not In Folder (1)', and 'Last Imported (1)'), and 'Quick Access' (including 'Advanced Search', 'Import', 'Export', 'Create Bibliography', and 'Print References').

# HOW TO CREATE BIBLIOGRAPHY: Add & Remove output style

## Remove output style

3. Click on the output style(s) to remove from **Favorites box.**  
e.g.: Council of Science Editors

4. Click on the **left arrow.**

Universiti Putra Malaysia  
Welcome, Najwani Amir Sariffudin

RefWorks

References View Search Bibliography Tools Help

Search Your Database Search

### Output Style Manager

[List of Output Styles](#) [Request New Output Style](#) [Edit Output Style](#) [Help](#)

Search

Show All

#### List of Output Styles

- 3 Biotech
- AAAR - Arctic, Antarctic, and Alpine Research
- AACC - American Association of Cereal Chemists
- AAPG - American Association of Petroleum Geologists
- AAPS - American Association of Pharmaceutical Scientists
- Abdominal Imaging
- Academic Emergency Medicine
- Academic Medicine
- Academic Radiology
- Academy of Management Executive (Notes only)

Preview Output Style

#### Favorites

- APA 5th - American Psychological Association, 5th Edition
- APA 6th - American Psychological Association, 6th Edition
- Chicago 15th Edition (Author-Date System)
- Council of Science Editors - CSE 7th, Citation-Sequence**
- Council of Science Editors - CSE 7th, Name-Year Sequence
- Harvard
- Harvard - British Standard
- MLA 7th Edition
- Requirements for Manuscripts Submitted
- Vancouver

Remove from Favorites Remove All

3

4



# HOW TO CREATE BIBLIOGRAPHY: Add & Remove output style

## Remove output style

5. Your chosen output styles will be displayed in **Favorites** box.

Universiti Putra Malaysia  
Welcome, Najwani Amir Sariffudin.

References View Search Bibliography Tools Help Search Your Database Search

### Output Style Manager

[List of Output Styles](#) [Request New Output Style](#) [Edit Output Style](#) [Help](#)

Search

Show All

#### List of Output Styles

- Chemistry Letters
- Chemistry of Materials
- ChemMedChem
- Chemosensory Perception
- Chemosphere
- Chest Journal
- Chest Surgery Clinics of North America
- Chicago (Notes) 14th Edition
- Chicago (Reference List) 14th Ed.
- Chicago 15th Edition (Author-Date System)**

Preview Output Style

Your favorite output styles are what you can easily access when working in RefWorks and Write-N-Cite.

#### Favorites

- APA 6th - American Psychological Association, 6th Edition
- MLA 7th Edition

Remove All

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